

# Equipment Allocation Program



HealthShare  
EnableNSW

## Information for prescribers

### What is the Equipment Allocation Program?

The Equipment Allocation Program (EAP) provides a range of standard equipment that may be new or returned to EnableNSW and refurbished to 'like new' condition.

The range of self-care equipment is suitable for both children and adults, across all levels of need.

Equipment available includes beds, mattresses, bathing and toileting aids, transfer aids, slings, cushions, manual wheelchairs, walkers and scooters. A limited range of power wheelchairs is also available.

### What are the benefits of using the Equipment Allocation Program?

This program keeps standard equipment in stock to provide upon application, providing a faster process for people who would otherwise get quotes and progress to a waiting list. We always recommend considering stock equipment in the first instance – this allows us to help more people in shorter timeframes.

The program's [online catalogue and shopping cart](#) also provides you with an easier way of seeing and requesting equipment. Simply browse, view and select the most clinically appropriate equipment, attach a simplified Stock Equipment Request Form and proceed through the site's checkout.

### Where is this program available?

The EAP is currently available to people who are eligible for EnableNSW and living in the following areas:

- Metropolitan Local Health Districts (LHD)
- Illawarra Shoalhaven LHD
- Central Coast LHD
- Nepean Blue Mountains LHD
- Lower Hunter Local Government Areas (LGAs): Lake Macquarie, Newcastle, Maitland and Cessnock
- Murrumbidgee LHD.

### Do I need to conduct trials before requesting stock equipment?

No, as most of the stock equipment is standard 'off the shelf', no trial is required before applying. However, if the equipment is deemed not suitable, it can be exchanged for another stock item.

In instances where you are unsure of a sling/pressure cushion size, you may request two for trial, however the item which is not suitable must be returned to EnableNSW or the LHD will get charged for this.

### Can I request equipment for trial from a supplier?

Suppliers must not be engaged for trials if you are prescribing equipment from the EAP. Please refer to question above regarding stock equipment.

### What happens if the equipment is not suitable or I need to arrange return of an item?

If the equipment is not suitable and you need to exchange for another item, please email [enableEAP@health.nsw.gov.au](mailto:enableEAP@health.nsw.gov.au) with the subject heading titled: <Person's name> and <date of birth>. The email should specify the:



- Replacement item from stock with the relevant **part number**, and
- Request to pick up the unsuitable equipment.

### **How do I request equipment through the Equipment Allocation Program?**

1. Download and save the [Stock Equipment Request Form](#) (SERF)
2. Log in to <https://equipmentcentre.enable.health.nsw.gov.au> to look up available items and place your order
  - The range of new and returned items includes clearance stock (limited availability)
  - Clearance items are available on a first come basis (stock items are updated regularly)
3. Attach your completed SERF (as equipment cannot be reserved) through the checkout process

Please note that a [consumer application](#) is also required and co-payments apply.

### **How do I request wheelchairs and scooters for outdoors and community access?**

Mobility equipment for people who are not fulltime wheelchair users but who require a wheelchair or scooter for outdoor or community access are also provided through the Equipment Allocation Program.

Power wheelchairs for independent use, for people living in Residential Aged Care Facilities, are also provided in this way.

Please note that the range of wheelchairs and scooters available may vary at any point in time. If equipment is unavailable at the time of the request, a wait list will be created and items will be allocated based on the date that the request was received.

Additional information about ordering these items is available [online](#).

### **Further information**

For further information, please contact EnableNSW on 1800 362 253 (select option #5) or email [enableEAP@health.nsw.gov.au](mailto:enableEAP@health.nsw.gov.au).

Our equipment advisors are also available to provide assistance to determine the most clinically appropriate and available item for your needs.